Version <1.0>

Revision History

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# View Reports for Admissions decisions

## Brief Description

Allows the board of admissions to go over application reports to make admission decision.

# Flow of Events

## Basic Flow

The actor in this case would be the board of admission which will log in to the system to retrieve report for all students. The report will comprise of their application, their personal letters, letters of recommendation, and their transcript.

## Alternative Flows

### Incomplete report

In some cases, the report might not contain the required/necessary information for the committee to make their decision. System will send the application back to advisor to gather the necessary information.

### Reset form

This will reset the form for board to enter information to pull the repost for the next student

# Special Requirements

## System Requirements

* Windows server 2012
* Access SQL database
* Preset instruction to generate reports with necessary information
* Board members must have secure access to the system
* Reports must be simple and easy to understand

## Legal Requirements

System must be compliant with FERPA.

# Pre-conditions

## Access to System

Board members must have access to the system using a secure network behind university firewalls

## Application must be filed by student

Application must be filed by students before board can user system to generate reports.

## Information in the system must be valid

System must have valid and up-to-date information for each student being considered.

# Post-conditions

## Admissions report generated

System will generate report for each student with necessary information to streamline decision making process for members of the board.

## Errors Generated

Errors could be generated due to corrupt or invalid information.